

## *O.P. & W.E. Edwards Foundation*

### *Instructions*

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This is the report form for the **Sky and Earth Fund at the O.P and W.E. Edwards Foundation**. Please fill out questions to the best of your ability making sure to enter information into the required fields (\*).

For multi-year grants, additional information is required in the section at the bottom of the form.

Please feel free to contact us if you have any questions.

### *Report Questions*

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The next five questions are derived from Charting Impact which “addresses the need for organizations to have a simple, easy-to-use approach for considering and communicating their intended impact. Responding to the five simple yet powerful questions at the heart of Charting Impact provides to donors, stakeholders, and the public a concise narrative about organizations’ plans and progress.” (Charting Impact –a strategic alliance of BBB Wise Giving Alliance, GuideStar USA and Independent Sector, 2012)

#### **What was your organization aiming to accomplish with this grant?\***

Please be as concise as possible.

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#### **What were your strategies for making this happen?\***

Please be as concise as possible.

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#### **What were your organizations capabilities for doing this?\***

Please be as concise as possible.

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#### **How did your organization know if you were making progress?\***

Please be as concise as possible.

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#### **What have and haven't you accomplished so far?\***

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## Challenges\*

Provide a candid description of any set-backs, learning experiences or challenges met during the course of this grant.

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## Expenditures\*

Provide an accounting of expenditures made from the granted funds.

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## Changes

Provide a listing of any changes in relevant personnel, locations, 501(c)3 status, etc

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## Other Information

While not required, we love to receive pictures, stories, newsletters, artwork, clippings, etc.

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## Other Information

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## Multi Year Grants

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### Current Agency Budget

Provide a copy of your current agency budget for the fiscal year over which the majority of this grant installment will take place. The budget should include projected income as well as expenditures. In kind donations should be indicated as such. We understand that income projections are difficult but we want to make sure that you have really thought about how you are going to raise the money to run your organization.

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### Budget Narrative

If you have a budget narrative to help explain your current agency budget, please upload it here

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### Project/Program Budget (if applicable)

A program/project is separate from your agency budget and only includes funds applied to the program or project for the fiscal year over which the majority of this grant will take place. The budget should include projected income as well as expenditures and in-kind donations should be indicated as such. We understand that income projections are difficult but we want to make

sure that you have really thought about how you are going to raise the money to do this project.

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### **Project/Program Budget Narrative**

If you have a budget narrative to help explain your project/program budget, please upload it here

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